

APPENDIX 3

SCOPE OF MOTIONS, QUESTIONS, DEPUTATIONS AND OPPOSITION BUSINESS AND OTHER CHANGES

[Proposed additions and insertions to the current text are shown in italics and underlined while proposed deletions are shown struck through]

A. COUNCIL PROCEDURE RULE 8 - QUESTIONS BY PUBLIC

8.4 Scope of questions

The Monitoring Officer may reject a question if it:

- Is not about a matter for which the local authority has a responsibility or which affects *the well-being of* the Borough;
- Is defamatory, frivolous or offensive;
- Is substantially the same as a question, motion, or deputation which has been put at a meeting of the Council in the past six months;
- Requires the disclosure of confidential or exempt information.”

B. COUNCIL PROCEDURE RULE 9 - QUESTIONS BY MEMBERS

9.3 Scope of questions

The Monitoring Officer may reject a question if it:

- Is not about a matter for which the local authority has a responsibility or which affects *the well-being of* the Borough;
- Is defamatory, frivolous or offensive;
- Is substantially the same as a question, motion, or deputation which has been put at a meeting of the Council in the past six months;
- Requires the disclosure of confidential or exempt information.”

9.4 Notice of Questions

(a) A Councillor may ask one substantive question per meeting, in accordance with rule 9.5 (d), provided that they have been received in writing by the Head of Local Democracy & Member Services no later than 10 am so as to leave eight clear days prior to the Council meeting, stating which Member of Council the question is to be

addressed to. Should a question be rejected, the questioner will receive a written response advising of this, including the reasons for the rejection.

(b) A Member of the Council may ask the Leader or the Chair of a Committee any question without notice upon an item of the report of the Cabinet or a Committee when that item is being received or under consideration by the Council.

(c) Questions for oral answer will be set out on the Summons to the Council meeting.

(d) Questions for written answer and the answers provided will be published on the Council's website as soon as practicable after the relevant meeting.

C. COUNCIL PROCEDURE RULE 10 – DEPUTATIONS

10.5 Scope of deputations

The Monitoring Officer may reject a deputation if it:

- Is not about a matter for which the local authority has a responsibility or which affects *the well-being of* the Borough;
- Is defamatory, frivolous or offensive;
- Is substantially the same as a question, motion, or deputation which has been put at a meeting of the Council in the past six months;
- Requires the disclosure of confidential or exempt information.”

D. COUNCIL PROCEDURE RULE 12 – OPPOSITION BUSINESS

12.1 The main opposition party may raise one item of business of its choice per meeting, provided that it has been received in writing by the Head of Local Democracy and Member Services no later *than* 10.00 a.m. *so as to leave* six clear days prior to the Council meeting, stating the nature of the business to be raised.

12.2 The Monitoring Officer can reject opposition business which:

- Is not about a matter for which the local authority has a responsibility or which affects *the well-being of* the Borough;
- Is defamatory, frivolous or offensive;
- Requires the disclosure of confidential or exempt information.

12.3 Fifteen minutes will be allowed to deal with opposition business.

Should opposition business be rejected, the Leader of the Opposition will receive a written response advising of this, including the reasons for the rejection.

12.4 The Leader or the appropriate Cabinet Member shall be allowed 5 minutes to reply to the opposition business.”

E. COUNCIL PROCEDURE RULE 13 – MOTIONS ON NOTICE

13.1 Notice

Except for motions which can be moved without notice under Rule 15, written notice of every motion, ~~signed by at least two Members,~~ together with the names of the proposer and seconder, must be delivered to the Head of Local Democracy and Member Services not later than 10.00 a.m. so as to leave 5 clear working days before the date of the meeting. These will be available for inspection the day after the closing date for receipt.

13.3 Scope

Motions must be about matters for which the Council has a responsibility or which affect the well-being of Haringey.